

# MOBILE COUNTY COMMISSION

205 Government Street  
Mobile, Alabama 36644  
PO BOX 1443  
Mobile, AL 36633

## BID INVITATION

NO. 135-11

SEPTEMBER 16, 2011

In accordance with General Act No. 217, Special Session 1967, notice is hereby given that the Mobile County Commission, Mobile, Alabama, will receive bids on the following items

### A CLOUD BASED EMAIL SOLUTION FOR MOBILE COUNTY SHERIFF'S OFFICE AS PER ATTACHED SPECIFICATIONS:

Any questions or comments concerning the bid requirements must be brought to the attention of the Purchasing Agent, Susan Holland, 251-574-8613, 205 Government Street, 8<sup>th</sup> floor south tower, Mobile, Alabama 36644, to or at bid opening or will be forever waived.

All bidders shall furnish a five (5%) percent bid bond on any contract exceeding \$15,000: provided, that bonding is available for services, equipment or materials. Out of State Corporations shall furnish a Certificate of Authority to transact business in the State of Alabama. Out of State limited liability companies shall proof of registration to transact business in this state.

If applicable to a contract resulting from this invitation, the successful bidder must comply with the Contractor Felony Investigation Policy, available in the Purchasing Department or at mobilecountyal.gov.

This inquiry is to establish a price and a source of supply for the above listed items by Mobile County Commission and the incorporated areas therein. Purchases by political subdivisions are optional with those agencies.

**THE MOBILE COUNTY COMMISSION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, AGE, SEX, NATIONAL ORIGIN, RELIGION, OR DISABILITIES.**

F.O.B. Mobile DATE OF DELIVERY \_\_\_\_\_ TERMS \_\_\_\_\_ You are invited to bid on the above specifications. The restrictions contained herein are for the purpose of fixing a quality level, and any deviation therefrom must, in detail establish that it meets the quality requirements.

BIDS WILL BE RECEIVED UNTIL 10:00 A.M. OCTOBER 5, 2011

**ALL BIDS MUST BE SEALED, THE WORD "BID", THE BID NUMBER AND THE NAME OF THE ITEM MARKED ON THE OUTSIDE OF THE ENVELOPE. BIDS WILL BE RECEIVED BY THE RECEPTIONIST IN THE OFFICE OF THE COUNTY COMMISSION ADMINISTRATOR, 205 GOVERNMENT STREET ON THE EIGHTH FLOOR OF THE MOBILE COUNTY GOVERNMENT PLAZA. FAILURE TO OBSERVE THE ABOVE INSTRUCTIONS WILL CONSTITUTE GROUNDS FOR REJECTION OF YOUR BID. THE COMMISSION RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.**

MOBILE COUNTY COMMISSION

  
JOHN PAFENBACH, COUNTY ADMINISTRATOR

We propose to meet the above specifications for the sum

of \$ \_\_\_\_\_.  
Delivery can be made in \_\_\_\_\_ days from receipt of award.

RESPECTFULLY

BY \_\_\_\_\_

**MOBILE COUNTY COMMISSION**

**BID FORM**

---

*Date:* \_\_\_\_\_

*BID #135-11*

*A CLOUD BASED EMAIL SOLUTION FOR MOBILE COUNTY SHERIFF'S OFFICE:*

**Company** \_\_\_\_\_

**Company Representative** \_\_\_\_\_  
(Print)

**Company Representative** \_\_\_\_\_  
(Signature)

**Address** \_\_\_\_\_

\_\_\_\_\_

**Phone number (    )** \_\_\_\_\_ **Fax number (    )** \_\_\_\_\_

**Federal ID Number** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Company Web Address** \_\_\_\_\_

## BID SPECIFICATIONS

Cloud Based Email Solution for the Mobile County Sheriff's Office.  
MCSO plans to purchase a minimum of 275 to a maximum of 350 email addresses.

- **The email solution must be web based.**
- **The email solution must be hosted by the vender OFFSITE.**
- **The email solution must be hosted on a United States server.**
- **The email solution must offer a connection tool for Microsoft Outlook.**
- **The email solution must offer a free mobile device application for Blackberry, Android and iPhone.**
- **The email solution must have calendar that has sharing capabilities included.**
- **The email solution must include an on-line document program where documents can be created, edited and shared. Documents must be compatible with Microsoft Office and Adobe PDF.**
- **The email solution must offer group based security for managing documents.**
- **The email solution must offer at least 25 Mb of storage space per user.**
- **The email solution must be FISMA certified.**
- **The email solution must have a spam filter included.**
- **The email solution must have IM chat capabilities.**
- **The email solution must be able to use MCSO's current domain.**
- **The solution must offer at least 99.9% up time guarantee with synchronous replication .**
- **Solution must include disaster recovery.**
- **Solution must offer secure video sharing.**
- **The Solution must enforce SSL connections to ensure secure HTTPS access.**
- **Solution must offer optional email archiving, up to 10 years of retention.**
- **Solution must have custom password length requirements and visual strength indicators to help employees pick secure passwords.**

- **Solution must provide email migration utility and API .**
- **Solution must have 24/7 customer support.**
- **Contractual customer ownership of employee data.**
- **Solution must offer a way to create secure web pages for intranets and team projects. No coding or HTML required.**